

ENROLMENT FORM - AISHK AQUATIC CENTRE

PLEASE CIRCLE

EASTER HOLIDAY PROGRAM

TERM 2, 2011 PROGRAM

BOTH

Family Name: _____

Email Address: _____

Residential Address: _____

Telephone Nos.: (H) _____ (M) _____

STUDENT FIRST NAME	DOB	COURSE CODE	COURSE NAME	DAY	AMOUNT
SUB-TOTAL					
Less: Discount 10% if 3 or more students from same family (not courses)					()
TOTAL CHEQUE: Cheque No. _____					\$

(Cheque should be made payable to ***“Australian International School Foundation Limited”***)

Medical Information:

Please indicate below if your child/children suffer from any allergies, medical conditions or physical disabilities that we would need to be aware of during the course of their classes at the Aquatic Centre: _____

AISHK Aquatic Centre Rules:

1. No swimming is permitted in the Aquatic Centre without a life guard being present on deck.
2. Any instructions from AISHK Aquatic Centre staff or lifeguards must be followed at all times.
3. Any children must be closely supervised by a responsible adult.
4. No running, pushing or other rough play in the pool area.
5. Beginner swimmers must remain in shallow water.
6. Diving from starting blocks is only permitted under direct supervision of a qualified coach.
7. No 'bombs', 'dunking', and 'flips' or 'back dives'. Surface dives only are permitted.
8. When the emergency signal sounds, exit the water immediately and move away from the pool edge. The emergency signal is three, prolonged blasts of a whistle. Please follow the instructions of our pool staff for emergency procedures.
9. Regular emergency drills will be carried out.
10. In the case of encountering difficulty in the water,
 - a. Keep calm, do not panic, conserve energy and breathe normally;
 - b. Try to tread water or float on your back;
 - c. Raise one hand; and
 - d. Shout for help.
11. Children who are not toilet trained must wear an aqua nappy.
12. No paddle-swimming is allowed without permission.
13. NO SHOES are allowed on the pool deck area.
14. Swimmers MUST get changed in the changing room.
15. No one is allowed to enter the Aquatic Centre Office without permission.

Health Policy:

1. Students who have diarrhea or vomiting are not to swim until all symptoms have been gone for two days prior to their lesson.
2. Plantar Warts are to be covered and being treated.
3. If the student has flu like symptoms it is advised not to attend swim lessons.
4. Students with uncovered open sores, conjunctivitis, red eye or similar conditions will not be allowed to use the pool.
5. Aquatic Centre Staff and life guards are permitted to check the swimmers' body temperature at any time.

Parent Name/s: _____

Date: _____ Signature: _____

(Parent/Guardian)

GENERAL ENROLMENT INFORMATION:

1. Complete all information on the Enrolment Form.
2. Make cheque payable to **“Australian International School Foundation Limited”**. Please write your child’s name on the back of the cheque.
3. Only cheques or cash are accepted.
4. Please send the Enrolment Form and cheque to AISHK Aquatic Centre, Australian International School Hong Kong, 3A Norfolk Road, Kowloon Tong, Kowloon.
5. Confirmation of classes: Enrolment is on a first-come-first-serve basis. Applicants will be sent written confirmation prior to the commencement of courses via email.

Refund:

1. No refund will be given, unless application for enrolment is not accepted or if the course is cancelled.
2. If classes are cancelled in accordance with Education & Manpower Bureau’s (EMB) Guidelines, no refund will be given. *We will however, **if possible**, offer make up classes.*

Class Information:

All programs will be cancelled if minimum numbers do not enrol. Classes may be added or deleted from the program due to enrolment numbers. Applicants will be notified of acceptance into the program, if program is cancelled or if another class is offered via email.

Venue:

All classes will be held at:

AISHK Aquatic Centre, 9/F
Australian International School Hong Kong
3A Norfolk Road,
Kowloon Tong, Kowloon.

Weather Policy:

If any of the following signals is in force by **8:00am**, ALL classes will be cancelled:-

1. Typhoon Signal **No. 8** or above
2. Black rainstorm warning
3. EM announces that all whole-day schools / AM sessions shall close for that day.

General Regulations:

1. Parents or guardians are solely responsible for the safety of children before and after class.
2. Neither replacement class nor refund will be given if student is absent for personal or health reasons.
3. **No parking** will be provided.
4. Parents and students should not be in the school grounds for more than 15 minutes prior to or 15 minutes after class scheduled time.
5. Students and parents should not be in any other area of the school.
6. The provision of courses is subject to the discretion of the Centre. The Centre reserves the right to:
 - a) cancel the course if the number of applicants falls below the required minimum,
 - b) change the time, date, venue and class size,
 - c) change the instructor should this be necessary.